

INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT



Please fill in the whole form using a ball point pen and send it to: The Exeter, Lakeside House, Emperor Way, Exeter EX1 3FD

NAME AND FULL POSTAL ADDRESS OF YOUR BANK/BUILDING SOCIETY THE MANAGER	SERVICE USER NUMBER
	REFERENCE
POSTCODE NAME(S) OF ACCOUNT HOLDER(S)	Instruction to the Bank or Building Society Please pay Exeter Friendly Society Ltd Direct Debits from the account detailed on this instruction, subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Exeter Friendly Society Ltd and, if so, details will be passed electronically to my Bank/Building Society.
BRANCH SORT CODE	SIGNATURE
BANK/BUILDING SOCIETY ACCOUNT NUMBER	DATE
Banks and Building Societies may not accept Direct Debit instructions for some types of accounts	

This guarantee should be detached and retained by the payer

THE DIRECT DEBIT GUARANTEE

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Exeter Friendly Society Ltd will notify you 12 working days in advance of your account being debited or as otherwise agreed. If you request Exeter Friendly Society Ltd to collect a payment, confirmation of the account and date will be given to you at the time of the request.

- If an error is made in the payment of your Direct Debit by Exeter Friendly Society Ltd or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back
- when Exeter Friendly Society Ltd asks you to.
 You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

Calls may be recorded and monitored.

The Exeter is a trading name of Exeter Friendly Society Limited, which is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Register number 205309) and is incorporated under the Friendly Societies Act 1992 Register No. 91F with its registered office at Lakeside House, Emperor Way, Exeter, England EX1 3FD.